



Nursery Prospectus

Jays Nursery at Belvidere Ltd,
Belvidere Primary School, Tenbury Drive, Shrewsbury, Shropshire, SY2 5YB
Tel: 01743 357396

Jays Nursery at Belvidere

Welcome to Jays Nursery, this prospectus has been written to give you just enough information to help you make a decision about whether you wish to send your child here. If your child were to join us you will be given a more thorough welcome pack which would contain more detail on our policies and procedures.

If you think anything is missing, or wish to have further information then please do contact us. We hope that you find this useful, and if you do decide to send your child to Jays Nursery we hope they will be very happy with us!

Introduction

Jays Nursery was established in 1994. The Nursery is privately owned and managed and has the sole use of a spacious demountable classroom in the grounds of Belvidere Primary School. The Nursery has the advantage of a fenced outdoor area, both grassed and all weather; we have a wild life area and garden for the children to plant fruit and vegetables. The school facilities such as the hall and playground are also made available.

The Nursery works very closely with Belvidere Primary School, every week the children meet with the reception class for story time, music and movement and playing on the playground. This enables children to become familiar and confident in a school environment.

The nursery is open from 9am until 3pm for children aged 2 to 5. We also have a breakfast club, after-school club and holiday club for children up to 8 years old.

Owner - Nathalie Brayne

After finishing a law degree I went on to complete a post-graduate certificate in education and taught Law at De Montfort University. Following this I worked as a Human Resources professional for 7 years. I then felt the urge to go back to teaching, and worked at Jays Nursery before becoming the owner in April 2007. I am currently working towards Early Years Professional Status.

Our Staff

All our staff are at least NVQ Level 2 qualified, and hold a pediatric first aid certificate. They are encouraged to regularly attend training courses and up-date their qualifications and professional knowledge.

Aims

Jays Nursery aims to:

- provide the highest quality education and care for all children;
- ensure a relaxed and stimulating environment by offering a variety of enjoyable activities suitable to the individual needs of the child at their stage of development;
- build strong relationships with not only the children but also their parents/carers and other professional services
- act as a link between home and primary school;
- continuously improve by regularly evaluating our provision, always listening to feedback and exceeding all statutory requirements

Nursery Sessions

We have a breakfast club which is from 8am to 9am where children can join us before the Nursery's morning sessions.

The education provision is from 9.00am to 11.30am and from 12.30pm to 3.00pm.

Children are able to stay for lunch, which is served in the Nursery. They can choose to have a school lunch or bring their own sandwiches.

Our after-school club runs from 3.00pm to 5.30pm Tuesday to Thursday, children under the age of 8 can join us at the after-school club.

Admission

This setting will provide, a warm, welcome and appropriate learning opportunity which is genuinely accessible to children and families from all sections of the local community through open, fair and clearly communicated procedures.

We welcome all children to our setting and endeavour to ensure that appropriate provision is made to cater for their needs. When an application form is submitted the child's name will be placed on the waiting list. The child will be offered a place when a vacancy arises, commencing at the top of the waiting list. We will contact you as soon as we have a place available.

We do not have a minimum number of sessions that we offer, we let you decide how much or how little your child will attend; whilst we will do everything to ensure your child is given the sessions you request we cannot guarantee that we will meet everyone's needs.

Equal Opportunities

We welcome, value and respect all children, families, staff and volunteers. No person will be discriminated against on grounds of gender, race, religious belief, ethnic origin, sexual orientation, age or disability.

Everyone at the Nursery is treated as an individual, their different needs being respected. We will, through activities, attitudes and mutual respect seek to create an environment which is free from prejudice and discrimination, which provides positive images of adults and children living in our society, which allows opportunities to talk about the rich and varied differences between us all.

Play materials are selected to help children to develop their self-respect and to respect other people by avoiding stereotypes and derogatory pictures and messages.

Our full equal opportunities is available on the parent information notice board, a copy can also be given to you on request.

Special Needs

Our aim is to provide for the developmental needs of each child in the Nursery. All children irrespective of their special needs are encouraged wherever possible and appropriate to participate in all the Nursery's activities.

If your child has any special requirements then their key person will have regular meetings with you to discuss how your child can best be supported by the Nursery. Any advice or support from you which helps us ensure that your child's needs are met is welcomed.

We are happy to speak with other agencies involved with the child, if requested by you.

We are happy to discuss the possibility of purchasing any equipment that may be useful for your child, and we're happy for you to bring equipment from home to use at the Nursery. The Nursery's confidentiality policy applies to the special needs policy and procedures.

Your child's first days

All children are unique and the amount of time that a child takes to settle in to Nursery can vary enormously. We will do our best to ensure that your child settles in at their own pace so as to make them feel welcome, safe and confident in a new environment. You will be made welcome to stay as long or as little with your child to help them settle in.

To help your child, we do strongly recommend that you visit the Nursery with your child not long before they are due to start.

Key person

When your child joins the Nursery they will be appointed a 'key person'; the key person will be your child's main carer. The key person can keep you informed about your child's progress, they can discuss your child's learning profile with you and they will be your first point of contact on any issues.

Partnership with you

You will be made to feel welcome and encouraged to stay whenever you wish, when it is convenient to you and for as long as you wish.

Each month the Nursery will produce a newsletter which will keep you informed about the 'goings on' at the Nursery. It will also tell you about what we are planning to do the following month. This will enable you to support and continue your child's learning at home.

We will regularly carry out observations on your child this allows us to plan future activities for your child which we hope they will enjoy. Your child's observations will not be shared with anyone other than our staff and you. You are welcome to view these observations and your child's profile at any time. By reviewing them you will see the continuous record of your child's progress. Your child's key person will be able to discuss any elements of the personal profile with you.

Uniform

Our uniform is not compulsory, however if you wish your child to wear the uniform then you can buy items at a cost of £9 each, alternatively we have second-hand uniforms which you can take for free. Please ensure that any uniform items are clearly labeled with your child's name.